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Division Memorandum No. <u>209</u>, s. 2019			Name of Office: SDO-CID

To: Curriculum Implementation Division
 Secondary School Heads
 MAPEH Coordinators & MAPEH Teachers

JUL 29 2019




From: MARIE CAROLYN B. VERANO, CESO VI
 Schools Division Superintendent

Subject: COORDINATION MEETING & WORKSHOP OF SECONDARY MAPEH TEACHERS ON THE PREPARATION OF DAILY LESSON LOG EXEMPLARS IN MAPEH.

Date: July 29, 2019

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1. Relative to Division Memorandum No. 187 s. 2019 for DepEd-SDO Benguet to prepare Daily Lesson Log Exemplars in all learning Areas for both Elementary and Secondary, A coordination meeting, orientation & workshop of secondary MAPEH teachers shall be conducted on August 2, 2019 at the SDO Benguet Adivay Hall at 1:00PM. This is to facilitate common understanding of DLL Exemplar and proper coordination and collaboration among the teacher-writers that may provide smooth flow in the writing processes.
 2. Said activity aims to orient the participants'/teacher writers on the preparation of DLL Exemplar, distribute the Learning Competencies, and a workshop for the teachers to coordinate see connections of each competency as guide for one to prepare a DLL on the assigned Learning Competency.
 3. There shall be 1 participant from the schools with 1-3 teachers teaching MAPEH and 2 participants from the schools with 4 or more teachers teaching MAPEH. Participants are prioritized as follows:
 - a. Master teacher teaching MAPEH for schools with Master teacher in MAPEH,
 - b. The Most Senior MAPEH major for the schools without master teacher in MAPEH,
 - c. The teacher teaching MAPEH with the most no. of years for the schools with no MAPEH majors.
 4. Participants are expected to coordinate with other teachers through their school heads to hold their classes or take their periods for overtime classes. Those coming from far flung schools are expected to travel early morning of July 2, 2019 while those coming from nearby schools shall attend to their morning classes. Participants shall register before 1:00PM and follows immediately the meeting and orientation.
 5. Participants shall bring with them flash drive, hard copy of the Curriculum Guide in MAPEH and hard or soft copies of their lesson plans in MAPEH thought in the previous years.
 6. Expenses incurred by the participants relative to the **Coordination Meeting & Workshop of Secondary MAPEH Teachers on the Preparation of Daily Lesson Log Exemplars in MAPEH** maybe charged against available school/local funds subject to the usual auditing rules and